

FINANCIAL ANALYSIS WORKSHEET

	BID INFORMATION	l		
New Bid # (Ex: 10-004R):		Preparation Date:	February 5, 2018	
Previous Bid # (Ex: 10-004R):	16-123B	Buyer/PA:	LARISSA SEDA	
New Bid Award Total:	\$1,117,000	Bid Title:	PLASTICWARE AND FLATWARE	
Previous Award Total:	\$1,110,000			
Bid Type:	RENEWAL OF BID		CUTLERY FOR CAFETERIAS	
Previous Bid Term (Start Date):	7/1/2016	New Bid Term (In Months):	12	
Previous Bid Term (End Date):	6/30/2018	# of Months Into Bid:	18	
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	SPEND REPORTING			
Purchase Order(s) Spend:		\$557,959		
P Card Purchases:		\$0		
Total Invoiced-to-Date Amount (PO + Pcard Purchases):		\$557,959		
Average Monthly Expenditure:		\$30,998		
Unused Authorized Spending:		\$552,041		
Est. Forecasted Spend (For Entire Bid Term):		\$371,973		
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	VENDOR INFORMATI	ON		
Awarded Vendors:	M/WBE St	atus (If applicable):	Spend:	
124837 DAXWELL			\$ 557,959	
	PO V	ENDOR SPEND:	\$ 557,959	
	P-C	ARD SPEND:	\$ -	
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NOTES (Type Below):

Recommendation of \$372,000 is presented to cover for the additional 12 months contract extension (July 1, 2018 through June 30, 2019).

\$ 185,988 (Total needed for remaining 6 months of current bid term)

+371,973 (Total needed for renewal period)

\$ 557,961 (Total anticipated spend)

- 552,041 (Unused authorized spend)

- 5,920 (Amount needed for renewal period-to be rounded to \$6,000
 - + 888 (Additional fifteen (15) percent provision for unexpected needs or in case of emergency)
- 6,808 (Recommended spend authority-to be rounded to \$7,000

Data Source: SAP and Works (Bank of America system)	Prepared on:	2/5/2018

TOTAL SPEND:

557,959